

Minutes

Work Group members on the call: FDPIR Program Directors/Managers: Roxanna Newsom (NAFDPIR President), Benita Lewis (WR), Mary Greene-Trottier (MPR), Betty Jo Graveen (MWR), Jaime Prouty (SWR), Lorraine Davis (WR); Sara Hernandez (AMS); Dr. Talari Jude (FSA); Jenna Seymour (CDC); Sarah Kellogg-Eby (FNS WRO), Lou Hankins (FNS SWRO), Kathy Sweitzer (FNS MPRO), Patti Schock (FNS Operations), Laura Walter (FNS PSB), Stephanie Cooks (FNS PSB).

Work Group members not on the call: Kibbe Conti (IHS).

Visitors: Doug Friesen (MPRO), Dana Rasmussen (FNS Policy), Rogelio Carrasco (FNS Policy).

Minutes from the June 7, 2011 Work Group meeting were emailed to Work Group members for review and comment. No additions or edits to the minutes have been received to date.

I. AMS Update

- a. **Generic food labels** – Canned vegetables with generic labels from some vendors continue to be a problem. Directors can submit their concerns with generic vendor labels to FNS Program Support Branch for further resolution. AMS has colorful commercial USDA labels which can be used by vendors instead of the generic black and white labels for more visual appeal and to make product identification easier by providing an image of the product on the label.
- b. **Fully-cooked small whole muscle turkey breast roast** – AMS is working with vendors who have expressed interest in providing the small fully-cooked turkey breast roast in January/February 2012, after the holiday season. Turkey prices are a little higher than last year; however several interested vendors have been identified. The product would be a 3.0 to 4 lb. fully cooked small turkey breast roast, with a package size similar to other protein products offered in FDPIR.
- c. **Cream of mushroom and cream of chicken soups** – The cream of mushroom and cream of chicken soups are scheduled for addition to the FDPIR food package in October 2011. Three truckloads of each creamed soup product have been purchased. Fact sheets with recipes for the creamed soups are being developed for posting to the Food Distribution Division website. Material codes for all new products will be provided to Doug Friesen.
- d. **Availability of tuna** – Production issues have resulted in tuna being unavailable from the vendor. It is likely both warehouses will run out of tuna. Work Group members asked if another product could be substituted for tuna in the FDPIR food package, such as canned salmon. The Work Group discussed the future possibility of USDA exploring other options for providing an alternative product when a product has production issues and is no longer available for program distribution.

II. FSA Update

- a. **Pack size change for buttery spread** – The vendor for buttery spread has changed the pack size from 18 units per box to 12 units per box. Delivery of the new pack size is already in progress.
- b. **Skim evaporated milk** – Skim evaporated milk will be available for inclusion in the FDPIR food package in fall 2011. ITOs are asked to fully distribute the current inventory of evaporated milk product before distributing the skim evaporated milk. FNS will provide a status update for evaporated milk distribution at the next Work Group meeting.

III. FNS Update

Minutes

- a. **FDPIR Goals and Structure Document** –The NAFDPIR Board will review the draft Goals and Structure document and submit their comments/edits to FNS prior to the next Work Group meeting.
- b. **Availability of seasonal ham, pumpkin, sweet potatoes, and cranberry sauce** – Pork ham, canned pumpkin, sweet potatoes, and cranberry sauce will be available again this year during the holiday season.
- c. **Bottled Juices** – Orange juice was pulled from the warehouse because the Best-if-Used By (BIUB) date was close to expiration. According to policy, product with a BIUB date close to expiration cannot be distributed in the FDPIR program, even as a bonus item. The Work Group members discussed whether changing to another vendor for orange juice could be explored.

IV. ITO Regional Update

- a. **Two ITO Wish Lists Prioritized** – Western Region and Midwest Region provided their prioritized wish lists. Mountain Plains and Southwest Regions will provide their wish lists before the next Work Group meeting. Once all Regions have selected their top 3 priority foods for each category (Meat, Dairy/Eggs, Vegetables, Fruit, Nuts, Juice, Grains, Soups, Oils, and Miscellaneous), AMS, FSA, and FNS will do a preliminary review of the selections to determine product availability. If any items are not available, ITOs can substitute them with another option. The final list of prioritized items will be discussed at the next Work Group meeting and will serve as a starting point for initiating market research for current product updates and new product procurement.
- b. **New and Returning FDPIR Food Package Review Work Group members** – The Work Group will review and update the membership roster as a result of the elections held at the NAFDPIR conference in June 2011. The list of new NAFDPIR Board members was shared with the Work Group and new members will be joining the group from the ITO Regions and FNS Regional offices.

V. Next Work Group Meeting – October 2011

- a. **Face-to-face meeting** - Work Group members are considering a face-to-face Work Group meeting in Alexandria, Virginia in October 2011. Work Group members will check their schedules and notify FNS of their availability during the week of October 24, 2011.
- b. **Travel Coordinations** - FNS will make the necessary coordinations for travel once dates and member availability are confirmed.

VI. Meeting Adjourned